

# MINUTES

## West Hill Cambridge Council Board Meeting

November 7, 2023

### Call or Order

In Mike's absence, the meeting was called to order by Holly Isaman at 5:39 pm; also in attendance: Dawn Genzlinger, Gaby and Dennis Hampton, Lanae Miller and Kim Wise. Kim is considering participating as a member-at-large and will be working with Dennis on grant writing.

### Minutes / Agenda

The Minutes from the September 13, 2023 board meeting were reviewed and approved.

### Request for Liability Coverage – Letter to City

Holly reported that City Manager, Pat Fitzpatrick has been in contact with the city's insurance provider to see if it is possible to add neighborhood councils under its umbrella coverage. Holly will contact Pat in a couple of weeks to see where this stands.

### Sound Transit

Kim Wise attended a meeting of Sound Transit and submitted a report relative to the S. 272<sup>nd</sup> Street construction and constriction of traffic and its impact on our area. (attachments) After some discussion as to whether impact on the neighborhood is significant enough for the neighborhood to address, the board decided to create a letter of communication to all stakeholders. Holly will talk with Mike about his thoughts on this move as he has been working on this topic some.

This communication may request a meeting with the general membership at our April annual meeting. Kim will gather a list of stakeholders to solicit and Holly will draft a letter.

Members also discussed the issue of darkness on S. 260<sup>th</sup> at the crosswalk down close to Pacific Hiway S. Although this is out of our neighborhood area, we may perhaps do a communication with the City relative to this hazard.

### Shoe Drive Report

Despite the weather; Gaby, Holly, Cliff and Lanae manned the station for collection along with Jazmin from Evergreen's chapter of Communities in Schools. Holly will gather information on the total collection and post on the website. Lanae will do the same for Facebook and NextDoor accounts.

We discussed future drives/donation projects. Holly and Lanae will continue to work with Jazmin to coordinate a plan.

### Survey

The board discussed once more the list of questions on the draft survey. It was agreed that we need to reduce the number of questions for this initial survey. Members will consider modifications and get them to Holly within the next few days. We will try to get the survey project to Dale as soon as possible. This will be announced then on a "first of the year" mailer.

### Grant Writing

Dennis and Kim will study the guidelines and process for application to the city for the Communications Grant. With this money, we can more easily budget for a mailer or two for 2024.

### Trying New Things to Connect

The board had more discussion on efforts to communicate and pull in more participation. These ideas came up:

- More frequent communication – even the little stuff
- The survey
- Meetings that attract interest (like Drinks in the Driveway, etc)
- Getting Sound Transit out for the April General meeting and working to build that up
- A mailer (or two) containing: request to complete the survey, meeting dates and special topics, how to donate, NNO, clean ups, the July 2 Annual Yard Sale, an Annual Food Truck event and pet parade (with a pet food donation)

### Other

- The board may contact the West Hill Neighborhood Council to see if they wish to surplus their sturdy sandwich board signs for use by this council.

### Upcoming Events

- **Grant Writing Workshop** – December 2 (Holly will request more exact info). Dennis and Kim will be attending this workshop.
- **April 23<sup>rd</sup> Annual Meeting/Election of Officers – maybe Sound Transit**
- **A May/June Food Truck event?**
- **NNO August**

### Adjournment

The meeting adjourned at 7:35 pm.

Submitted by: \_\_\_\_\_  
Holly Isaman

Attested by: \_\_\_\_\_